



Blythwood Trading Ltd - Agency Agreement

Highland Deephaven, Evanton, Ross-shire IV16 9XJ

Donor Details : Ref Number.....

Title	Forename	Surname
Address		
Postcode		
Phone No		

I wish Blythwood Trading Ltd to act as my agent in offering my goods for sale, at a charge of 1% commission plus VAT which shall be deducted from the proceeds of sale.

The goods which I am offering to Blythwood Trading Ltd are my own to give and do not belong to another household, I am not acting as a business in bringing goods in for sale to any Blythwood Trading Ltd shop. I understand that if Blythwood Trading Ltd are unable to sell any of the goods they will have the right to dispose of the goods as they see fit. I agree that Blythwood Trading Ltd will not be responsible for any loss or damage to any goods brought into the shop for sale

As legal and beneficial owner of the goods until they are sold, I understand that I have the right to keep all of the net proceeds of the sale but can choose to donate all or part of the proceeds, if I wish.

I agree that Blythwood Trading Ltd will NOT write to me to confirm donations, if the total value of the money raised, after deduction of Commission and VAT (Net Sales Proceeds), from the sale of my goods in any tax year is equal to or less than £1,000 and the Net Sales Proceeds will be treated as a donation to Blythwood Trading.

I understand that Blythwood Trading Ltd WILL contact me, if the Net Sales Proceeds are in excess of £1,000, to give me the opportunity to donate the proceeds in excess of £1,000.

I understand that Blythwood Trading Ltd WILL send me an end of tax year letter, even if monies raised are less than £1,000, detailing the Net Sales Proceeds and Gift Aid reclaimed in that tax year.

Either I, or Blythwood Trading, may terminate this Agreement at any time by written notice. I confirm that I am at least 18 years old and understand that this agency agreement is a legally binding contract.

Blythwood Trading Ltd may vary the terms of this Agreement at any time by written notice to me.

Signature

Date:

Gift Aid Signature also needed overleaf - P.T.O.

GIFT AID DECLARATION

Blythwood Care

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PLEASE USE BLOCK CAPITALS

Details of donor - see overleaf....

Please treat all donations I have made to Blythwood Care for the four years prior to this donation, and all future donations I make, as Gift Aid donations. I am UK taxpayer and understand that if I pay less income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

Signature of taxpayer

Date/...../.....

Notes

1. As your declaration covers donations you will make in the future:
 - * Please notify us if you change your name or address while the declaration is still in force.
 - * You can cancel the declaration at any time by notifying us – it will then not apply to donations you make on or after the date of cancellation or such later date as you specify.
2. You must pay an amount of income tax and/or capital gains tax at least equal to the tax that we reclaim on your donations in the tax year (currently 25p for each £1 you give).
3. If in the future your circumstances change and you no longer pay tax on your income and capital gains equal to the tax that we reclaim, you can cancel your declaration (See note 1).
4. If you pay tax at the higher rate you can claim further tax relief in your Self Assessment tax return.
5. If you are unsure whether your donations qualify for Gift Aid Tax relief, ask us. Or you can ask your local tax office for leaflet IR113 *Gift Aid*.