



Brains For Blythwood

Local Host Responsibilities

Quiz Mini Check List:

Choose a date to host your quiz

Contact your local Blythwood representative

Choose online or location

Set up a Just Giving Page

Invite your friends, family & neighbours to join

Source local prizes for your evening

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If you are **hosting a quiz** in aid of Blythwood Care, then please **email** your nearest representative for support and resources:

North Scotland:

neill.prentice@blythwood.org

South Scotland:

paul.algeo@blythwood.org

Northern Ireland:

tim.austin@blythwood.org

Rest of the UK:

elma.mackay@blythwood.org

We can send you **resources**, including a poster template, to help advertise your event as well as images to publicise it on social media.

We will also send you guidance, wording and images for setting up a **Just Giving** page so your teams can donate direct to Blythwood Care.

We can give you a ready-to-use PowerPoint for your evening which will include 5 rounds of quiz questions and a short film clip of the Talita Kum education project, where the monies are being sent.

Choose a **date that suits you**. What evening works best for your friends and family?

Try and **source prizes** from local businesses, or possibly sponsorship towards funding your event?

To **Host a Virtual Quiz** all you need is a computer, laptop or tablet, plus a good internet connection... or find someone who is technically-minded that can help you.

You can use Zoom, Skype, Meet or another platform. Do you or your church or organisation have a Zoom account you can use? Don't let this put you off – get in touch for a chat if you are unsure of how to host it.

If your quiz is **In Person**, then think about the location. Does it have a sound system in place? Is it a suitable location for a quiz? What about refreshments?

Advertise your quiz night as widely as you can, inviting all your friends and family to join in. It's going to be the event of the year so get it on social media, in the local press, put posters up and tell everyone you see.

Get your **Quiz Teams** signed up. You can use a Just Giving fundraising page to help. Ask your friends, family, work mates, church pals or your weekly exercise class! We suggest teams will have a maximum of 4 people in them.

Think about the **format** or your quiz if you are doing your own. Do you want a traditional quiz, or can you use multimedia? What are some of your favourite TV quizzes? Could you borrow some ideas from them? But most of all remember to have fun!